

Partnering with Women In International Security (WIIS): A Memorandum of Understanding for International Affiliates

The Mission of WIIS

Women In International Security (WIIS) is the only global network actively advancing women's leadership, at all stages of their careers, in the international peace and security field.

I. Introduction

WIIS encourages the establishment of international affiliates to help expand the reach of its mission. WIIS currently has a relationship with 15 organizations that are recognized as affiliates. They are located in the following countries: *Argentina, Austria, Belgium, Canada, Estonia, Germany, Greece, Guatemala, Israel, Italy, Malta, Romania, Sweden, Switzerland, and United Kingdom.*

The primary purpose of affiliation with WIIS is enhancing and expanding a global professional network of women at all stages of their careers helping one another to advance in foreign and defense affairs and related fields. Benefits of affiliation include: being kept informed of WIIS and WIIS affiliate events; networking opportunities with WIIS members and friends throughout the world; participation in WIIS activities; enhancing visibility in policy and academic circles across the United States and Washington, D.C.; increased contact with the media; enhanced opportunities to participate in the debate across the world-wide WIIS network on international security issues.

II. Definition

A. Definition of the Term "International Affiliate"

An *international affiliate* of WIIS is an organization or network of professionals outside the United States whose central aim is to foster or promote women leaders in the fields of foreign and defense affairs, and whose leadership—Chief Executive Officer (CEO), President or Chair—has requested affiliation and signed a Memorandum of Understanding (MOU) with WIIS.

B. What Kind of Organization Can Be Affiliated with WIIS?

WIIS international affiliates do not have to be legal entities. In some cases, they may be informal groups—headed and organized by an individual member of WIIS. They may be independent entities attached to a university, think tank or NGO. All affiliates are joined by their common mission to undertake independent and non-partisan activities, such as events or publications, which promote women's participation in the international security dialogue.

III. Becoming an International Affiliate

A. Criteria for Consideration

An organization or network of professionals that wishes to affiliate with WIIS must meet the following criteria: 1) it must have a Chair, President or CEO that serves as the main liaison with WIIS and is willing to agree to the terms set out in this Memorandum of Understanding; 2) it must undertake activities that promote women's participation in the international security dialogue. To request affiliate status, the Chair or CEO of the organization or group should send a letter of request for affiliation, along with information about itself, to the WIIS Executive Director. The letter should affirm a commitment to the mission statement of WIIS.

B. How to End an Organizational Affiliation with WIIS

The affiliation with WIIS will continue until: a) either the President of WIIS or the chair, president or CEO of the affiliate notifies the other party in writing that she wishes to cease the affiliation; b) the affiliate does not wish to abide by and/or violates the terms set out in this Memorandum of Understanding; or c) the affiliate organization or WIIS becomes defunct.

IV. Responsibilities

A. Representatives of International Affiliates

The Chair, President or CEO serves as the official representative of the organizational affiliate. She may designate a member of that affiliate to represent the organization and make decisions on its behalf.

B. WIIS

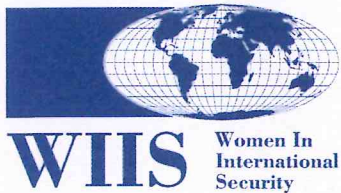
Upon accepting an organization as an affiliate, WIIS will agree to:

- 1) Commit to plan joint events with the affiliate, resources permitting;
- 2) Provide the affiliate with WIIS materials for distribution at events (and give permission for copying of materials);
- 3) Reserve space on the WIIS website and in the WIIS newsletter for information, news and updates about the affiliate and provide a link to the website of the affiliate on the WIIS website;
- 4) Provide the affiliate with mailing labels from the WIIS mailing list;
- 5) Send any new materials and an annual report on activities to the Chair of the affiliate on a regular basis;
- 6) Encourage WIIS members to join affiliates, sponsor the membership of colleagues or students in affiliates, or sponsor the membership of members of affiliates in WIIS.

C. International Affiliates

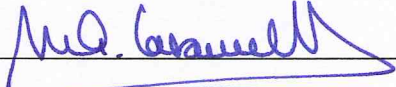
Upon accepting affiliation with WIIS, the international affiliate will agree to:

- 1) Provide information and updates about its activities to the WIIS office on a regular basis;
- 2) Send to the WIIS office copies of materials or program announcements from its events or activities;
- 3) Inform, consult, and reach agreement with the WIIS office in advance if it intends to use the WIIS name in or for any fundraising efforts with major international institutional funders;
- 4) Provide a link to the WIIS website from its own website (if available);
- 5) Encourage its members or the people in its network to join WIIS or to sponsor the membership of colleagues or students in WIIS.



V. ATTESTATION FOR AFFILIATES AND POTENTIAL AFFILIATES OF WOMEN IN INTERNATIONAL SECURITY (WIIS)

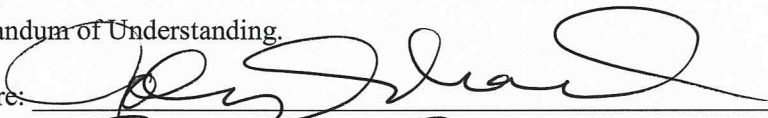
I, Dr. Marian Caracuel Raya, on behalf of the Spanish Association of Security and Defense, request affiliation with WIIS under the terms and conditions described in this Memorandum of Understanding.

Signature:  Date: October 7, 2010

Print Name: Marian Caracuel Raya

I, Jolynn Shoemaker, on behalf of WIIS, accept the request from WIIS-Spain
to affiliate with WIIS under the terms and conditions described in this

Memorandum of Understanding.

Signature:  Date: 12/20/11

Print Name: Jolynn Shoemaker